

## **Fraternity/Sorority Grade Reporting Procedure**

### **Philosophy**

Academics is a fundamental aspect of life at Fort Hays State University and membership in a fraternity or sorority should assist students in achieving the goal of academic success. To that end, the Fraternity & Sorority community tracks grades for each chapter and compares those grades with campus averages.

### **Reports**

Each semester two reports are compiled, individual chapter grades and the community grade report:

The Chapter Grade Report lists every member of the chapter along with his/her number of credit hours, semester grade point average, and cumulative grade point average. The Chapter Grade Report is confidential and only one copy will be released to the chapter president or advisor for chapter scholarship purposes.

The Community Grade Report contains the chapter averages, broken down by active member, new member, and overall. Those figures are compared to averages for on-campus full-time male students, female students, undergraduates, and freshmen. If any category contains data representing less than two members, that category shall not be included on the report. The Community Grade Report is public record and will be released to chapters and posted on the Greek Life website.

### **Definitions**

**Active Member:** An individual who has been a member of the chapter for more than one semester, unless the chapter has indicated the individual is repeating the new member process.

**Full-time Student:** An individual who is enrolled in at least 12 credit hours as an undergraduate or at least 9 hours as a graduate student.

**Grade Points:** A numerical value assigned to a letter grade received in a course at the university, multiplied by the number of credits awarded for the course. Grade points are earned by each student according to the following scale:

- A - Superior Achievement: 4 grade points per credit
- B - Good Achievement: 3 grade points per credit
- C - Average Achievement: 2 grade points per credit
- D - Minimum Passing Achievement: 1 grade point per credit
- U - Unsatisfactory Achievement: 0 grade points per credit

**Grade Point Average:** An indication of a student's academic achievement at the university, calculated as the total number of grade points received over a given period divided by the total number of credits awarded.

**Hour of Credit:** A semester is 16 weeks. A semester hour is a unit of credit given for a course meeting one 50-minute period per week for 16 weeks.

**New Member:** An individual who joined the chapter during the current semester, regardless of initiation status.

**On-campus Student:** An individual who is enrolled in at least one on-campus class.

**Inclusion of Members**

The Center for Student Involvements maintains rosters for each chapter utilizing a membership card system. Individuals listed on the official roster for eight or more weeks will be considered a member for that semester and will be included in the grade report.

All members will be included in the Chapter Grade Report, but only full time students will be included in the calculation of the chapter averages.

**Timing of Reports**

The Coordinator of Student Involvement and Greek Life will generate a report of individual grade point averages for all members three weeks after the completion of final exams. Chapter members should utilize the three week period to individually check grades and coordinate with professors to make any needed corrections.

After generating the report of individual grade point averages, the Coordinator will compile the Chapter Grade Report and Community Grade Report within one week and distribute those reports to the chapters. Once the reports have been compiled and distributed to chapters there will be no changes to chapter averages or rankings.

**Calculation of Averages**

Individual member averages will be determined by dividing the total number of grade points earned by the total number of credit hours in which grade points are recorded for that member. The GPA will be carried out to two digits past the decimal point.

New member, active member, and overall chapter averages will be determined by dividing the total number of grade points earned by the total number of credit hours for the group. The GPA will be carried out to two digits past the decimal point.

**Responsible Office**

Center for Student Involvement

**Responsible University Official**

Coordinator of Student Involvement and Greek Life

**History**

Adopted Fall 2015