

Fort Hays State University Faculty Senate
Agenda for Regular Meeting on Monday, March 7, 2011
(3:30pm, Stouffer Lounge)

1. Approval of Minutes and Attendance of Prior Meeting

(Attachments A and B)

2. Announcements and Information Items:

2a. Kansas Board of Regents and COFSP

- New Species forthaysi – Congratulations to Faculty Senator Richard Packauskas and his student Ryan Shofner
- Revised Transfer and Articulation Process Discussion (Attachment C)
- Kansas Budget Projections

2b. President's Cabinet

- Report from March 2 meeting

3. Reports from Committees –

3a. Executive Committee: Rita Hauck, Chair

- Faculty Rating of Chairs status (Attachment D)

3b. Academic Affairs: Jeffrey Burnett, Chair

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3c. Student Affairs: Denise Orth, Chair

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3d. University Affairs: Joe Perniciaro, Chair

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3e. By-Laws and Standing Rules: Joe Chretien, Chair

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3f. University Marketing and Strategic Academic Partnerships: Sharla Hutchison, Chair

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4. Reports from Special Committees and Other Representatives

4a. Digital Measures: Chris Crawford

5. Old Business

6. New Business

7. Adjournment of Regular Faculty Senate Meeting

**Revised Discussion Document
Kansas Board of Regents
Transfer and Articulation Task Force
February 17, 2011**

This document is based on responses provided from faculty, chief academic officers and community college presidents to the initial draft provided. One fundamental tenet emphasized by all respondents is that faculty members have the principal role and responsibility to ensure the viability of transfer among Kansas universities and colleges. However this process develops, the faculty must play the primary role in ensuring its viability.

Web-based Transfer Portal. Many respondents expressed support for a system level web-based entity that would link to campus transfer and articulation guides. Implementation would require a system level staff coordinator as well as a campus level transfer/articulation coordinator. The goal is to develop a web-based transfer portal providing students with readily available, clear and consistent information on transfer and articulation. One question to address is whether we wish to find the resources to support an existing commercial product.

General Education Core. A Faculty Advisory Panel should be appointed to reach agreement on the knowledge and skills to support curriculum alignment for general education courses. This group would use the general education fields laid out in the policy manual as a starting point from which to establish a firm core of 35-45 credit hours that would function as a Transfer Module. The goal would be for students completing the Transfer Module to have the certainty that these hours will apply to the bachelor's degree.

Transfer and Articulation Advisory Council. A system level Transfer and Articulation Advisory Council should be established with responsibility to develop and implement the web-based portal. This body would meet on-line and face-to-face at least once a year to address issues related to transfer and articulation in the system. Membership will consist of faculty, institutional representatives, and Board staff.

Coordination. Each technical and community college and university will appoint a transfer coordinator/ombudsperson responsible to monitor issues related to transfer and coordinate with the system and other campus coordinators. The ombudsperson will serve as the initial contact for resolving problems at the campus level and coordinate with the System Ombudsperson in working to resolve disagreements.

FHSU Faculty Rating of Chairs

The purpose of this instrument is to provide constructive feedback to chairs regarding their job performance in the areas of leadership, administration, and faculty interaction. Your responses are confidential in that names will not be provided or associated with results.

Instructions: Please complete the following questionnaire regarding the job performance of your department chair. Please use the open-ended questions in the survey to elaborate on any responses you give on the rest of this survey.

Scale: 5-point Likert, strongly agree to strongly disagree, with an option for “insufficient information to judge”.

SA=Strongly Agree A=Agree N=Neutral D=Disagree SD=Strongly Disagree I=Insufficient Information to Judge

Leadership:

1. Articulates a clear vision for the direction of the department.	SA	A	N	D	SD	I
2. Effectively implements the departmental vision.	SA	A	N	D	SD	I
3. Actively seeks input from departmental faculty regarding the direction of the department.	SA	A	N	D	SD	I
4. Promotes a positive image of the department within the campus community and the community at large.	SA	A	N	D	SD	I
5. Sets an example for departmental faculty through an active research and/or creative activities agenda.	SA	A	N	D	SD	I
6. Creates an environment that fosters faculty enthusiasm.	SA	A	N	D	SD	I

Departmental Administration:

1. Executes essential administrative details (e.g., class scheduling, budget preparation, promotion and tenure documentation).	SA	A	N	D	SD	I
2. Effectively communicates expectations of the campus administration to faculty.	SA	A	N	D	SD	I
3. Solves administrative problems expeditiously to minimize impact on staff, faculty, and students in the unit.	SA	A	N	D	SD	I
4. Demonstrates support for faculty during instances of student/faculty conflict.	SA	A	N	D	SD	I
5. Effectively conducts departmental meetings.	SA	A	N	D	SD	I
6. Actively communicates departmental concerns to University administration.	SA	A	N	D	SD	I

Faculty Interaction:

1. Clearly communicates to faculty what is expected of them.	SA	A	N	D	SD	I
2. Encourages a collegial working environment by reducing, resolving, or preventing conflict.	SA	A	N	D	SD	I
3. Provides opportunities for departmental members to have appropriate input in the decision-making process (e.g., departmental budget, course scheduling and workload).	SA	A	N	D	SD	I
4. Responds to faculty suggestions/concerns in a timely and/or appropriate manner.	SA	A	N	D	SD	I
5. Displays a commitment to faculty development through direct communication with faculty and appropriate resources.	SA	A	N	D	SD	I
6. Treats faculty members impartially.	SA	A	N	D	SD	I
7. Recognizes and rewards faculty in accordance with their contributions to the department.	SA	A	N	D	SD	I
8. Proactively works with faculty to ensure quality instruction within the department (e.g., encourages course updating, use of appropriate technology, attending to student feedback).	SA	A	N	D	SD	I
9. Is receptive to feedback offered by departmental faculty.	SA	A	N	D	SD	I

Information about you (Circle one) (will not be shared with your chair):

1. Your academic rank: Adjunct Instructor Assistant Associate Full
2. FTE? Full-time Part-time
3. How many years have you worked for FHSU? 0-3 yrs 4-6 yrs 7-10 yrs 10+ years

Open-ended questions:

1. What matters need priority attention in the department over the next two years?
2. What do you see as your chair's greatest strengths?
3. What do you see as your chair's greatest opportunities for improvement?

Added by Deans:

1. Markets programs in the department to new students.	SA	A	N	D	SD	I
2. Advocates for resources for faculty and students.	SA	A	N	D	SD	I
3. Conducts departmental meetings with worthwhile outcomes.	SA	A	N	D	SD	I
4. Impartially follows department, college, university, and Board of Regents policies.	SA	A	N	D	SD	I
5. Utilizes the merit, tenure and promotion, and hiring processes to improve the department.	SA	A	N	D	SD	I