FORT HAYS STATE UNIVERSITY
Forward thinking. World ready.

Financial Assistance Office
202 Picken Hall (785) 628-4408
600 Park Street (800) 628-FHSU
Hays, KS 67601 (785) 628-4014
(fax)
www.fhsu.edu/finaid

Award Year: _____
Cost of Attendance Review

Student Information

Last Name	First Name	M.I.	FHSU ID

Street Address	City	State	Zip Code

E-mail Address	Phone Number

PLEASE READ before completing this form. The Office of Student Financial Assistance at Fort Hays State University recognizes there may be times the Free Application for Federal Student Aid (FAFSA) does not reflect a family's current financial situation. Professional judgment is the ability to change a student's financial assistance based on unusual or special circumstances. Through the use of professional judgment, a financial aid administrator may be able to make adjustments to the student's financial aid application which could result in a recalculation of the student's eligibility. Once the Cost of Attendance Review and supporting documentation are reviewed (within 45 days of the date the final documentation is submitted), you will be notified of the result. A review does not guarantee an adjustment to your aid. You must have a completed FAFSA on file at FHSU before any adjustments can be considered. Adjustments made based on this request apply to aid eligibility at FHSU only.

This form must be submitted prior to April 15 of the current award year for Fall/Spring adjustments.

Living Expenses costs can vary according to where you live (on-campus or off-campus) and if you have any roommates. [While the total cost of housing and meals, electricity, water, trash, etc. are included with Residential Life Contract fees, these expenses (and deposits) are usually not included in off-campus rental expenses.] Please list your **monthly** expenses as indicated. Submit the previous three months of bills for each item under review, as well as the current lease/mortgage statement.	Rent (Mortgage) or Housing & Meals	$ _____/month
	Maintenance & Taxes (Homeowners Only)	$ _____/month
	Utilities	$ _____/month
	Phone	$ _____/month
	Cable/Internet	$ _____/month
	Health Insurance Premiums	$ _____/month
	Car Insurance (not payments)	$ _____/month

Books, Supplies, Equipment, and Course Materials also vary according to a number of factors, including how many classes and the type of classes you take. Generally, $500 per semester will cover most of the expenses for books, course materials, etc. **Complete this section ONLY IF your books/course materials expenses exceed $500/semester and you have receipts to document them. Please provide copies of receipts to verify expenses.**	Books	$ _____/month
	Supplies	$ _____/month

Other – Please provide a **detailed explanation and documentation** of the other expenses you wish to include. *An additional page may be submitted if more than one expense is included.*		$ _____/month

Certification of Understanding: The information I submit in support of this appeal is true and completed to the best of my knowledge. I agree to provide proof of all appeal information as indicated above. I understand that approval of this request does not assure approval of a similar future request and that any financial assistance offered is limited by the availability of funds in any given year. **I understand that the information provided in past appeals may be reviewed for accuracy and this can impact the outcome of this appeal. Further, the accuracy of the information I submit in this appeal can affect the outcome of any future appeals I may submit.** I also understand that if I purposely give false or misleading information, I may be fined, sent to prison, or both.

Signature of Student _____Date:_____

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My Milestones Instructions

1) Go to https://demo.mymilestones.com
2) Enter your FHSU email address and password
   a) IF YOU DO NOT HAVE AN ACCOUNT you will have to create an account.
3) From the **Dashboard:**
   a) Click **Topics**
   b) Select **Courses**
   c) Under the course "Creating a budget (and sticking to it)" click **Start Course.**
4) Complete the personalized course plan.
5) Once you have completed the course, your score will be listed on your course certificate.
6) You have two options for delivering the test scores to the Financial Aid Office
   a) Email an image of the certificate to finaid@fhsu.edu, **MAKE SURE TO ADD YOUR NAME AND STUDENT ID NUMBER TO THE EMAIL**
   b) Print the certificate and hand deliver the results to the Financial Aid Office, **make sure the printed screen has both your name and test results in the final print.**