

Fort Hays State University Honors College: Semester Checklist

Checklist is due by 5pm on Friday of finals week.

You may use one activity in *no more* than two of the checklist categories: Honors Experiences, Academic Excellence, Engagement, Leadership, and Continuous Growth.

Students who do not turn in the completed checklist on time will be asked to meet with the Honors College Student Conduct Board.

Name: _____ Student ID Number: _____

Major(s): _____ Minor(s): _____ Certificate(s): _____

Intended graduation date? Fall / Spring Year _____

If you will be off-campus for at least a semester before graduation (internship, study abroad, etc.), please explain:

If you expect anything to change your duration as an undergraduate at FHSU, please explain:

Degree Completion

How many credit hours are required for you to complete your degree? _____

How many credit hours will you have completed at the end of this semester? _____

I verify the remaining credit requirements for this student to complete their program of study are accurate to the best of my knowledge.

Student Signature _____ Date: _____

Advisor Signature(s) _____ Date: _____

❖ **GPA REQUIREMENTS REMINDERS:**

Your final GPA will be reported each semester; the highest of either your cumulative FHSU GPA or cumulative all college credit GPA will be used.

- All Honors College students must maintain a cumulative 3.3 GPA to maintain membership in the Honors College. A probationary semester will be allowed to correct a low GPA and remain in good standing.
- Regents, Tier 1, and Tier 2 scholarship recipients must maintain a cumulative 3.5 GPA to renew their scholarship each academic year.
- Werth scholarship recipients must maintain a cumulative 3.5 GPA for the fall semester, and remain in good standing within the Honors College program, or they will lose their spring scholarship allocation.

❖ **HONORS EXPERIENCES:**

Students may complete as many Honors Experiences as they wish, but by graduation each student should have completed a number of Honors Experiences equal to the number of semesters in the program.

- At least 50% of these should be completed via credit-generating Honors Experiences.
- UNIV101: Honors Freshman Seminar and IDS399: Honors Senior Capstone both count as Honors Experiences.
- Please list any other designated Honors courses completed.
- PDI courses do **not** count as Honors Experiences.

Please list the experiences you have completed since the previous checklist:

Honors Experience: _____ For credit? Yes _____ No _____

Honors Experience: _____ For credit? Yes _____ No _____

Honors Experience: _____ For credit? Yes _____ No _____

Honors Experience: _____ For credit? Yes _____ No _____

ACADEMIC EXCELLENCE

Going above and beyond basic course and major requirements.

❖ All students should complete at least **ONE** of the following per semester:

60 minutes of academic service (tutoring, leading study groups, leading class presentation groups, serving as an assistant to an FHSU faculty/staff member in a volunteer capacity)

Activity: _____ Verification: _____

Honors Course or Honors Experience Contract for either research or a course conversion

Faculty member/course: _____

Present research at SACAD, not tied to an Honors Experience Contract

Apply for Nationally Competitive Scholarship, provide verification from advisor

IDS199: Academic Excellence PDI course

List here any other examples of Academic Excellence that you have demonstrated this semester (awards, presentations, membership in academic organizations, other recognition):

FRESHMEN ONLY- *Required for fall semester only:*

30 documented study hours in the honors spaces.

If student athlete, 15 documented study hours in the honors spaces.

SENIORS ONLY- *must be taken in the senior (final) year of study:*

IDS399: Capstone course. **Required for all HC students before graduation.**

(Check this if you are currently taking the Capstone course.)

ENGAGEMENT

Being involved in the community—on campus, in Hays, or beyond.

❖ Provide **AT LEAST THREE** examples of the ways in which you have shown engagement with the university or a community this semester. Please include as many as you wish. Ideally you will demonstrate a range of activities, not focusing only on one specific kind of engagement.

Examples of engagement include, but are not limited to:

- Attendance at the Honors College fall retreat, in its entirety (can count as TWO activities)
- Attendance at any official full Honors College social event(s)
- Attendance at a Center for Civic Leadership Studies event(s)
- 60 minutes of service at designated Honors College recruitment/publicity event(s)
- Attendance at cultural/civic engagement event(s) (concerts, plays, musicals, art gallery shows, sporting events, etc.) Please provide tickets, flyers, photos, or email verification.
- Participation in co-extra curricular programming (non-titled involvement in clubs, organizations, events, community service, etc.)
- 5 hours spent engaged in community service (non-compensated)
- IDS199: Engagement PDI course

1. _____

2. _____

3. _____

Additional:

LEADERSHIP

Working with others to achieve a goal.

❖ Provide **AT LEAST ONE** example of the most significant way in which you demonstrated leadership this semester. Please include as many as you wish.

Examples of leadership include, but are not limited to:

- Titled role in any campus or community organization, club, or event
- Service on a formal university committee
- Organizing a Center for Civic Leadership/Leadership Studies event
- Any course offered by the Department of Leadership Studies, with grade B or above
- Participation as an Honors College Peer Mentor
- Participation as an Honors College Honors Ambassador
- Serving in an informal leadership role: must involve at least 5 hours of semester involvement. Student should document participation/verification of this activity and have an event mentor/supervisor provide written verification of activity. Attach verification.
- Classroom leadership role, verified by instructor
- IDS199: Leadership PDI course/LDRS 300 or LDRS 302

Most significant:

Additional:

CONTINUOUS GROWTH

- ❖ Students may complete as many continuous growth activities as they wish, but by graduation each student must have completed one for each *full* year in the program, with a maximum of 4 required. (If you graduate in the fall you will not need to complete an activity for that year.)

IDS199: Continuous Growth PDI course.

Joining national professional organization affiliated with career path/discipline

Organization: _____

Professional Development, includes: create resume or portfolio, create professional profile or social media page (ex: LinkedIn), and attend a career fair or mock interview.

Attending a professional conference or workshop, describe: _____

Taking any professional graduate exam (GRE/MCAT/LSAT, etc.)

Exam: _____

Enrolling in a graduate level course.

Course title: _____

Professor name/email or signature, for verification: _____

Study abroad (Must not be part of degree requirements or an Honors Experience contract)

Describe: _____

Internship (Must not be part of degree requirements or an Honors Experience contract)

Describe: _____

Creative works submissions throughout semester, minimum of 15.

(Can be journaling/blogging, creative writing, poetry, self-reflection, art, music, video, etc.)

Link/verification: _____

Other activity approved by HC director: _____

Possible examples:

Meeting monthly with a professional/career mentor to discuss post-graduation plans and options.

Setting and achieving 3 personal fitness or wellness goals.

Creating/editing the HC newsletter.

Engaging in a public speaking event that is not affiliated with a course.