TIGER INTERNATIONAL NEWSLETTER

Brought to you by International Student Services

FORT HAYS STATE UNIVERSITY JAN/FEB 2023

From the Desk of the Director. . . . . Carol Solko-Olliff

I hope everyone had a great break and you are rested and ready to start the spring semester. A ***special welcome*** to all new students, we are glad you are here at FHSU! The staff in the Office of International Student Services is available to assist you. If you have questions or need help, please know you are always welcome to stop by! We want you all to have a successful semester and experience. The ISS staff is here to help! **Happy Year of the Rabbit** for those who celebrate the lunar new year!!!

PLEASE READ THE WEEKLY EMAILS, MONTHLY NEWSLETTERS, and FACEBOOK/INSTAGRAM. The weekly email and monthly newsletter are an important way we try to keep in touch with you, but more importantly to share valuable information with you that may help you avoid making a costly mistake. Please pay attention to these emails as they contain important information. Relying on your friends advice is sometimes not the best option as each student's situation is unique to them. You can also find out important information and reminders by checking out the International Blackboard Organization page.

Have a great semester and if you have any questions, please do not hesitate to call, e-mail or make an appointment to see me. Welcome back to a great 2023!!! Go Tigers!!!

IMPORTANT REMINDERS

Immigration law requires all international students to enroll and remain in a full course load which constitutes 12 credit hours for undergraduate and 9 hours for graduate students. ***It is also important to note, that only one on-line class can count toward full time enrollment.*** If it is your last semester and you plan to apply for OPT, you cannot be enrolled in an on-line only class. If you or your advisor have questions about this, please contact our office. If it becomes necessary to withdraw from a course, and this will put you below full-time status, you must see me or Angie. Checking before you drop a course will avoid problems for you and your immigration status.

Remember that while school is in session, you are only allowed to work 20 hours per week on campus. Please do not let work interfere with your academic course work. We will again monitor the number of hours students work during the spring semester.

Please get involved on campus and in the International Student Union. The monthly newsletter tries to highlight activities both on campus and in the Hays community as well as Marnie's weekly emails. These activities are a great way to take a break from your studies and relieve some stress!

UPCOMING EVENT

OPT & CPT WORKSHOPS

The OPT Workshops will take place on **February 14 at 3:00pm in Trails Room, Memorial Union** AND **February 15 at 11:00am in Pioneer Room, Memorial Union**. OPT is for employment opportunities in the U.S. after graduation and is temporary employment in your field of study for the purpose of gaining practical work experience.

The CPT Workshop will take place on **February 21 at 9:00am** AND **1:30pm in the Trails Room, Memorial Union**. CPT is an INTERNSHIP opportunity as a requirement of your academic program of study and students must be enrolled full-time for at least nine consecutive months prior to application and maintain status to apply.

WORKDAY

Workday is FHSU's student information portal system where students plan and register for courses at FHSU. It will also provide information on student finances, grades, personal contact information and emergency notification, and more. Workday is the official record for students. Workday student resources can be found at www.fhsu.edu/workday/student-resources

TIGER FOOD EXCHANGE HAS A NEW LOCATION

The Tiger Food Exchange has a new location! It will be located on the north side of the Sunset Lounge area of the Memorial Union

UPDATE CONTACT INFORMATION IN WORKDAY

All international students are required to provide a current mailing address and phone number. It is important that your information stay current at all times as USCIS (U. S. Immigration and Customs Enforcement) requires our office to maintain student records in SEVIS (Student Exchange Visitor Information System). Take a moment to make sure your current mailing address and phone number is updated:

by logging into Workday
click your picture or round circle at the top right corner
click on view profile; this will bring you to a page with a blue navigation bar on the left
click the Contact link
click edit for your address
you will want to ADD an address by clicking the pencil icon at the left of the box; do not change or delete your permanent address from this space
Final step is to click SUBMIT at the bottom left

INTERNATIONAL OFFICE EMERGENCY CELL PHONE

EMERGENCY PURPOSES ONLY

785-259-00

~can be called after normal office hours

~on the weekend

~emergency situation such as sickness, problem or an accident

SCHOLARSHIP INFORMATION

Visit the website and submit applications online at http://www.fhsu.edu/finaid/Scholarships/

The final deadline for applying for 2023-2024 scholarships is February 15, 2023.

WRITING ASSISTANCE CENTER

The Writing Center is an excellent place to receive free, individual consultation about writing at any stage of the writing process. Located on the main floor of Forsyth Library, it features a computer lab and trained writing consultants. There are a limited number of walk-in times available so appointments are preferred well before the due date of your paper. Please visit the web site at https://fhsu.edu/writingcenter/

GRADUATE SCHOOL DEADLINES

Here are some deadlines that the Graduate School would like you to know about:

~Application for Degree Completion in Workday must be filed by **January 31, 2023**
~Comprehensive Exam deadline to sign up is **February 27, 2023**
~Thesis/Field Study format review is due **April 3, 2023**
~Comprehensive Exam results are to be turned in by **April 24, 2023**
~Approved Thesis/Field Study OR oral exam report is due **April 24, 2023**

Please contact the Graduate School at 628-4236 if you have any questions regarding deadlines or you can visit the following website for deadline information https://www.fhsu.edu/academic/gradschl/deadlines/index

TRANSPORTATION IN HAYS

Public transportation options the Hays community offers are as follows:

Convenience Cab
785-301-2221
7:00am to 10:00pm Monday – Thursday
7:30am to 3:00am on Friday and Saturday
$5 a ride/each way
$5 a ride/each way

Access Van
785-628-1052
https://sites.google.com/mydsnwk.org/access
Sunday thru Saturday
6:00am to 10:00pm
$2 for one way trip in Hays

BMB Cab/Shuttle Service
785-639-1899

Jeanie Atwell with UBER has retired

HAYS MEDICAL CENTER'S CONVENIENT WALK-IN CLINIC

Hays Medical Center offers a Convenient Care Walk-In Clinic. It is open 7 days a week and located at 3216 Vine St, Suite 20 in Hays, Kansas located close to Big Creek Crossing.

Monday—Friday 8:00am to 7:30pm
Saturday 9:00am to 4:30pm
Sunday 11:00 to 4:30pm

This walk-in clinic is for minor injuries and illnesses. They will treat conditions that require immediate attention but are not considered to be life threatening or severe enough to be cared for in the hospital emergency department.

*If the Health & Wellness Center, located in Fischli-Wills 3rd floor, on campus is open, you should seek treatment there. The Walk-In Clinic is a great place for you to get medical help when the Student Health Center is closed.

Web site is www.haysmed.com/convenientcare.

HOW TO WRITE YOUR ADDRESS

For information on how to write your Residential Life mailing address and shipping address, please visit the following web site. http://www.fhsu.edu/reslife/families/addresses/index.html

NOTE: DO NOT PUT FHSU, Fort Hays State University or 600 Park Street in any part of your address. This is the school's address, not your mailing address!

The local Hays Post Office is located at 8th & Fort St. You can send mail, buy stamps, hold mail, forward mail, change your address, ship packages from this location.

The shipping address is different that your physical mailing address. Please make sure you use the mailing address for everything **EXCEPT** to have packages shipped to you.

SEMESTER ACADEMIC CALENDAR & TIGERLINK

Information on important dates, deadlines, and breaks for the spring 2023 semester https://www.fhsu.edu/registrar/spring-semester-2023-academic-calendar

Listing of campus events & activities, visit Tiger Link https://tigerlink.fhsu.edu/

The FHSU Student Success & Retention provides tutoring services https://www.fhsu.edu/retention/asp/free-tutoring/

TIGER TRANSPORT

A ***FREE*** Van transportation service taking students to Walmart each Wednesday, Friday, & Saturday. For more information about Tiger Transport and the days & times it runs, please visit the website, http://www.fhsu.edu/international/Tiger-Transport/

Tiger Transport will pick up students on campus **across the street from Victor E. Village on the corner by the Kiosk**.

INFORMATION: W2 & 1042-S FORMS

1. You may be receiving a W2 form from your employer, a 1042-S if you received a scholarship, and/or a statement of your interest income from your bank. Not everyone will have all of these forms. **Please keep them and do not throw them away. Please make sure your current mailing address is updated in TigerTracks through the Online Services tab.**

2. If you worked in 2022 and DID NOT receive a W2 Form or you received a scholarship in 2022 but did not receive a 1042-S, (mail in March) you will need to check with Marnie in the International Office in Memorial Union 014 to see if she has a form for you after January ends.

3. If you worked for **Chartwells** in 2022 and did not receive a W2, please visit with the Chartwells office in McMindes Hall. The International Office ***does not*** receive W2's for students who worked for Chartwells.

4. You will be able to fulfill your tax requirements by using online tax software called Sprintax.

5. Check your emails regularly for further information on details on filing and income tax return, Sprintax, and when and how to access this software.

6. Be watching for emails on upcoming General Overview of Tax Obligations for International Students Workshops!

ON CAMPUS EMPLOYMENT

Looking to work on campus? Many departments/offices on campus are seeking student workers. Contact our office for how to find a job or visit https://fhsu.edu/international/employment/index F-1 and J-1 visa holders are only allowed to work 20 hours total ON CAMPUS per week for all jobs when school is in session and must be Non-Workstudy positions. Off campus employment is NOT allowed unless approved as part of OPT or CPT. Graduate Assistantships & Graduate Teaching Assistantships are considered a job and counted toward the 20 hours per week. Our office staff verifies with the Student Employment Office and Chartwells the number of hours students are working. If students are working more than 20 hours for all jobs, if they have more than one, the student will be contacted and the supervisor(s) they are working for. If you have questions regarding this, please contact the International Office at 785-628-4176. We want you to be successful academically and don't want work to interfere with your coursework. Students participating in internships MUST apply for and be approved for CPT before beginning the position.

TIGER LINK & CORQ

TigerLink is Fort Hays' student involvement system that helps students become engaged on campus and manage their experiences outside the classroom. TigerLink serves as the central calendar for student life and has groups for every registered student organization, residence hall, and living learning community on campus as well as a variety of university departments, programs, and resources.

Corq is the app for TigerLink created by CampusLabs to help you stay up to date with everything that is happening on campus. Logging in with your TigerNetID account will give you access to everything the app has to offer on your favorite mobile device. It allows you to find events near you based on your location, organization, and category.

DON'T FORGET TO BRING YOUR TIGER CARD TO ATHLETIC EVENTS

FOR A COMPLETE LIST OF EVENTS, PLEASE GO TO THE TIGERLINK WEB SITE AT **HTTPS://TIGERLINK.FHSU.EDU**