



FORT HAYS STATE UNIVERSITY

FORSYTH LIBRARY

Forward thinking. World ready.

Purpose

Forsyth Digital Collections support the educational and research mission of the University and the Library by providing access to unique digital collections for faculty, students, community members, and the world at large. Through digitization, we promote the university's special collections, archives, and the scholarly works of Fort Hays State University faculty and students. The purpose of these collections is to encourage new faculty scholarship, increase the accessibility of existing physical collections, aid in the preservation of existing physical collections, and share history and knowledge of our university and regional heritage.

Scope of Collections

Forsyth Digital Collections makes available born digital items and digitizes existing physical materials from library collections, the FHSU campus community, and the western Kansas regional community that meet the selection criteria outlined below.

Materials Selected for Digitization

The Digital Curation Librarian will work in concert with the stewards of the Scholars Repository, Forsyth Special Collections, and the University Archives to determine which physical collections are candidates for digitization or digital access. Existing physical materials selected for digitization typically meet one or more of the following criteria:


- Faculty scholarly works.
- Exemplary student works as selected for recommendation by FHSU faculty.
- Items from Forsyth Library Special Collections or the University Archives in need of preservation.
- Items from Forsyth Library Special Collections or the University Archives with limited availability due to physical condition or rarity.
- Items from Forsyth Library Special Collections or the University Archives that are of particular interest to faculty, students, alumni, and researchers.
- Unique items from existing physical collections that highlight the distinctive nature of library collections, the FHSU campus community, and the western Kansas regional community.

Collaboration with other entities

Forsyth Library’s Digital Collections department may partner, on a select basis, with other entities including university departments, state agencies, cultural heritage institutions, schools, universities, and individuals to digitize items that support the research and teaching mission of Forsyth Library. Collaborations with other entities are subject to approval by the steward of the sponsoring collection and the Dean of the Library.

Accepted and Approved:

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Digital Curation Librarian	Date

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Dean of the Library	Date