

Forsyth Library – Special Collections
Donor Agreement Form

Fort Hays State University
Hays, KS 67601
Phone (785-628-5511) Fax (785-628-4096)
E-mail: b_gribben@fhsu.edu

Name: _____

Address: _____

Telephone: _____ E-mail: _____

DONOR AGREEMENT

I/we, _____, own the material here described, and desire to give it to Forsyth Library at Fort Hays State University:

including any future additions I/we may make to it.

It is our purpose and intention to vest all the incidents of absolute ownership of the property in Fort Hays State University, including copyright and including without limitation the right to reproduce, adapt, publish, perform or publicly display the property. Furthermore, we understand that those who meet requirements set by Forsyth Library will have full access to this collection in accordance with the Library's policies.

We give permission for the library to make decisions about the final disposition of this material, understanding that they will do so responsibly and in the best interest of current and future scholars and the university.

Special Conditions:

SIGNED:

Donor

Date

Brian Gribben - Special Collections Coordinator, Forsyth Library

Date

Deborah Ludwig – Dean, Forsyth Library

Date

Note to donor: If you intend to claim a charitable tax deduction for this donation, please indicate any dollar value assigned to the material. Written appraisals are required to substantiate tax deductions for gifts valued in excess of \$5,000.

\$ _____ (value assigned by donor) \$ _____ (value assigned by appraisal)