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- Special Collections & University Archives reserves the right to refuse to grant permission to publish.



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(price is per project)

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Dissertations & Theses		\$0
Academic & Non-Profit (501c3) Presses:		
• Print run up to 5,000 (if greater than 5,000 commercial rates apply)		\$25
Commercial:		
• Print Run up to 5,000		\$50
• Print Run 5,001 +		\$100
Advertising Brochures, Promotional Materials, Dust Jackets, Album Covers		
Academic & Non-Profit (501c3) Presses:		
• Print run up to 5,000 (if greater than 5,000 commercial rates apply)		\$50
Commercial:		
• Print run up to 5,000		\$100
• Print run 5,001+		\$250
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Same as for print publications, including additional fees for use on cover or packaging		
Online		
Dissertations & Theses		\$0
Academic & Non-Profit (501c3)		\$25 per project
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All other		\$100 per project
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	Up to 1 year	Permanent Exhibit
• Academic & Non-Profit (501c3)	\$0	\$50
• Commercial	\$100	\$150
Use in brochure or publicity material:		
• Academic & Non-Profit (501c3)	\$50	
• Commercial	\$30	
Use in catalog or poster:		



Same as fee schedule for books and periodicals		
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Local (Kansas, Nebraska, Oklahoma, Colorado)		\$0
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- For phone payments using a credit/debit card or through Flywire, please contact FHSU Student Fiscal Services: 785.628.4081 / sfsmail@fhsu.edu.
- Checks drawn on American banks or on branches on foreign banks located in the United States are payable in U.S. dollars to Tebo Library and can be remitted to:
**ATTN: Special Collections,
Tebo Library
Fort Hays State University
600 Park Street
Hays, KS 67601**

Contact Us: scua@fhsu.edu; (785) 628-5511 for Special Collections & University Archives