

Amendment #1

June 8, 2023

Background Check Services
CON-001128, previously 01237
RFQ 683F20-15
KU Medical Center
3901 Rainbow Boulevard
Kansas City, KS 66103

Contractor:

Company Name 1138, Inc. d/b/a Validity Screening Solutions
Address 8717 West 110th St, Suite 750
Overland Park, KS 66210
FEIN 20-2035489
Contact Person Darren Dupriest
Email ddupriest@validityscreening.com
Phone 913-322-5902

The following changes, additions, modifications, and clarifications are hereby made to the specifications and shall be incorporated in the contract:

Specifications

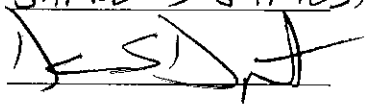
Original Period of Contract: July 1, 2020 through June 30, 2023
(With the option to renew for two (2) additional 1-year periods)

1. By mutual agreement of both parties, this contract is renewed for the period July 1, 2023 through June 30, 2024.

End of Amendment # 1

1138, Inc. d/b/a Validity
Screening Solutions

Print Name DARREN S DUPRIEST

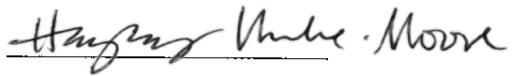
Signature 

Title CEO

Date 06/12/2023

KU Medical Center

Hayley Unke-Moore



Associate Director of Purchasing

06/12/23

University of Kansas Medical Center

Background Check Services

Period of contract: July 1, 2020 through June 30, 2023
(With the option to renew for two (2) additional one (1)-year periods)

Contract# 01237

CONTRACTOR:

Company Name 1138, Inc. d/b/a Validity Screening Solutions
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Contact Person Darren Dupriest
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This contract is established for Background Check Services for the University of Kansas Medical Center, Fort Hays State University, and the Kansas Board of Regents. As a result of bid response to KUMC RFQ #683F20-15, the parties enter into a three (3) year contract with the option to renew for two (2) additional one (1)-year periods for the provision of products and services enumerated herein.

Terms and Conditions

Contract Documents:

This RFQ, any amendments, the response and any response amendments of the Contractor, and the University of Kansas Medical Center KU-146a (Contractual Provision Attachment) and the University of Kansas Medical Center General Terms and Conditions shall be incorporated into the written contract, which shall compose the complete understanding of the parties.

In the event of a conflict in terms of language among the documents, the following order of precedence shall govern:

- Form KU-146a: <http://www.kumc.edu/finance/purchasing/terms-and-conditions.html>;
- University of Kansas Medical Center General Terms and Conditions:
<http://www.kumc.edu/finance/purchasing/terms-and-conditions.html>;
- written modifications to the executed contract;
- written contract signed by the parties;
- the RFQ, including any and all amendments;
- and Contractor's written proposal submitted in response to the RFQ as finalized.

Political Subdivisions: Pricing **is** available to the political subdivisions of the State of Kansas.

Procurement Cards: Agencies **may** use State of Kansas Business Procurement Card for purchases from this contract.

Administrative Fee: **No** Administrative Fee will be assessed against purchases from this contract.

Payment:

Payment Terms are Net 30 days. If the 30th calendar day noted above falls on a Saturday, Sunday, or legal holiday, the following workday will become the required payment date.

SPECIFICATIONS FOR BACKGROUND CHECKS

The following specifications are intended to address background checking services for the University of Kansas Medical Center and Fort Hays State University. Other Kansas Board of Regents universities may participate if/as desired. Additionally, please note that we require 1) contract pricing to be available to other Kansas political subdivisions, and 2) procurement cards must be an acceptable payment methodology.

It is anticipated that background checks may be conducted on all potential new hires (at FHSU estimate 260/calendar year) prior to job offer or as part of a conditional job offer. Background checks may also be conducted at KUMC on incoming medical, nursing and health professions students per year, as well as incoming medical residents (total number, approximately 835). Background checks may additionally be conducted on contract workers/service providers present at a participating university (e.g. janitorial staff, contract laborers, etc.). Background checks may be conducted on other students.

Contractor must have the capability of allowing participants on-line access to a secure web-based service to enter the request for a background check. University participants may require multiple personnel to have this access. Contractor must provide on-site training for university staff as requested and customized search template(s) for employees versus students or residents versus contract workers, etc. Contractor must be able to provide split billings by function and/or department, provide relevant FCRA forms and sample letters in electronic format. Contractor must be available for inquiries and toll-free customer service. Contractor must be able to provide electronic I-9 verification as well as e-verify capability.

Contractor must provide initial results back to participants within 72 hours (excluding Federal or State holidays and weekends). Search results are to be sent via email to authorized participant users as required. Search results that have findings of criminal history, sex offender status, OIG/Medicare fraud findings, invalid or questionable SSN, and educational or other discrepancy, are to be listed as “flagged” reports.

All reports shall be sent in PDF file format (showing only the last four digits of a candidate’s SSN) and show the entire results of the conducted search. Contractor shall agree to electronically transmit “flagged” results to the employer of contract workers if requested. If initial findings require more in-depth research, contractor shall notify participant of this potential and provide an estimate of when the entire check will be completed and any associated additional cost. Contractor shall indicate how it provides results and the time frames involved.

Contractor must maintain an on-line storage of conducted searches for six (6) months that is searchable by participant’s authorized personnel. Contractor must provide a searchable archive of all search results ordered by any participant as required. Contractor’s system must provide report capabilities either to be requested in “real time” by authorized users, or within 24 hours upon request of participant authorized personnel.

Each participant may require any/all of the following searches be performed on an individual. Further, each participant may modify the contractor's standard release form if necessary. Contractor shall indicate how it performs the search, if it is conducted from on-line sources (if so, provide detailed information of each source), and/or from contractor employees and subcontractors (researchers) who physically visit courthouses, etc., to personally review records and sources. If researchers are used, provide details of how this is accomplished and locations that this may occur in. The contractor shall be liable for the performance of their contractors and subcontractors. Indicate time required for each type of search, the method of search, and specify which resources are utilized for each search. In order to have a complete and thorough search result, this contract requires a contractor who can provide both on-line searches and who uses researchers.

TYPES OF SEARCHES:

- Social Security Number Trace
- Surnames/Maiden Names
- County Criminal Search
- Statewide Criminal Search...searched for seven (7) year address history period in Kansas, Missouri and any other state in which the SSN trace indicates a candidate has lived.
- Federal Criminal Search...searched for seven (7) year address history period.
- Office of Inspector General and the general Service Administration (OIG/GSA)
- Sex Offender Registry in all 50 states
- Healthcare Search
- Terrorist List
- Employment Verification
- Education Verification
- Drug Screening
- County Civil Search
- Federal Civil Search
- Driving Records
- Professional References
- License Verification
- Credit Rating

STUDENTS

For student background checks in this contract, the contractor must provide:

- A secure site for students' access to initiate a background check.
- This secure student site must be able to directly accept student payments for this service, either via credit card, money order or cashier's check.
- Contractor must also be able to provide for the agency participant to be directly billed if required.
- The secure student site must be able to accept customized wording to fit the agency's needs.

- The secure student site must also be accessible by participant's administration, for management and retrievals. This site must be able to accommodate as many administrators as deemed necessary by participant.
- The secure student site must be able to send student background reports to administrators and students electronically, upon completion.
- Contractor must provide a direct toll-free telephone line for students.

Technology Requirements

- It is highly preferred that authentication for administrative users occurs via SAML as our current SSO infrastructure is Shibboleth front ended with CAS.
- Any accounts that cannot use SAML for authentication must meet the following requirements. Password policy should match KUMC password policy. Passwords for access to the KUMC network and computer systems must meet the following requirements:
 - Consist of a minimum of 12 and a maximum of 16 characters.
 - Contain a minimum of one upper-case letters.
 - Contain at least one number.
 - Contain at least one special characters from the following set:
 - ! " # \$ % & ' () * + , - . / : ; < = > ? @ [\] ^ _ { | } ~
 - Have a maximum password lifetime of 365 days. (Passwords must be changed on an annual basis.)
 - Passwords must not be reused for a minimum of 10 cycles.
- Provide a detailed description on how the solution works from both an end-user perspective and from an administrative perspective
- Identify type(s) of information that are collected either manually or automatically from the users/application.
- Proposed solution should follow industry standards regarding SDLC, information security vulnerabilities, and other related risks. Explain how your solution meets this requirement.
- Data centers must reside within the United States.
- Solutions must work on all major browsers (Chrome, Firefox, Edge, IE) and mobile application platforms (if applicable).
- Vendor must have a documented and publicly accessible privacy policy. Please provide a link.
- Vendor must hold and actively carry a cyber-liability policy. If bid is accepted, a copy will need to be provided.
- Vendor should have a documented retention policy. Please attach policy. If it is not in alignment with KUMC policies, KUMC may require a custom retention policy.

Bidders must price any and every charge they will bill for. And bidders are welcome to 'bundle' various component searches should they wish.

Full participation in and support of any necessary ERP system integration activities is required.

Validity Screening Solutions: Addendum #2 submission (RFP #683F20-15)

Search name	Additional information:	Package 1 price:
Adverse Action Letters	Vendor to supply, not write or send, updated adverse action letters template.	\$45.00 1) No court fees assessed 2) Third-party verification fees will be assessed at cost (EDU Verification only) 3) Applicable state fees incurred for Statewide Criminal will be assessed at cost
County Criminal	At a minimum search must include: Kansas: Johnson and Wyandotte Counties searched for seven (7) year address history period. Missouri: Cass, Clay, Jackson and Platte Counties searched for seven (7) year address history period.	
Education Verification		
Federal Criminal	Searched for seven (7) year address history period.	
Healthcare Sanctions	Search must include: Centers for Medicare and Medicaid Services (formerly known as the Health Care Financing Administration), Drug Enforcement Administration, Food and Drug Administration, Dept of Health and Human Services Office of Inspector General Cumulative Sanctions List, Licensing/Disciplinary Agencies. State Health Departments, State Medicaid Fraud Control Units, and Tri-care and General Services Administration.	
Sex Offender Registry in all 50 states		
Social Security Number Trace		
Statewide Criminal	Searched for seven (7) year address history period in Missouri, Kansas and any other state where SSN trace indicates an applicant/a candidate has lived.	

Search name	Additional information:	Package 2 price:
Adverse Action Letters	Vendor to supply, not write or send, updated adverse action letters template.	\$32.00 1) No court fees assessed 2) Third-party verification fees will be assessed at cost (EDU Verification only) 3) Applicable state fees incurred for Statewide Criminal will be assessed at cost
County Criminal	At a minimum search must include: Kansas: Johnson and Wyandotte Counties searched for seven (7) year address history period. Missouri: Cass, Clay, Jackson and Platte Counties searched for seven (7) year address history period.	
Education Verification		
Federal Criminal	Searched for seven (7) year address history period.	
Sex Offender Registry in all 50 states		
Social Security Number Trace		
Statewide Criminal	Searched for seven (7) year address history period in Missouri, Kansas and any other state where SSN trace indicates an applicant/a candidate has lived.	

A la carte Prices:

Search Name	Additional Information:	A la carte Prices:
Adult Abuse Registry Check		\$2.00 (\$10 KS state fee assessed)
Governmental Registry Check		\$8.00
Healthcare Sanctions	Search must include: Centers for Medicare and Medicaid Services (formerly known as the Health Care Financing Administration), Drug Enforcement Administration, Food and Drug Administration, Dept of Health and Human Services Office of Inspector General Cumulative Sanctions List, Licensing/Disciplinary Agencies. State Health Departments, State Medicaid Fraud Control Units, and Tri-care and General Services Administration.	\$5.00
Motor Vehicle Record Check	Prices by state should be listed	See attached list
National Criminal Database Check		\$5.00
Professional License Verification		\$8.00
Surnames/Maiden Names	If the applicant/candidate has a different surname (maiden name and/or alias name) appearing on the SSN trace within the last seven years, search must be for all additional surnames/maiden names in all of the same jurisdictions of the current name	\$12.50
Terrorist List		Free - included in National Crim above

End of Addendum # 2

SERVICE CONTENT/PRICING

Employee-related services are presented independently so that KUMC/FHSU may bundle as-needed. This methodology prevents your paying for unneeded services. Our OmniSearch Plus product is offered as the most comprehensive criminal history available, however, individual jurisdictions (counties) may be ordered as an alternate course of action.

Comprehensive Criminal Record History (OmniSearch Plus) ¹	\$29.00
<ul style="list-style-type: none"> Address History (SSN Trace) Felony/Misdemeanor search in ALL identified <i>county jurisdictions</i> Criminal record search in ALL applicable <i>state jurisdictions</i> Criminal record search in ALL identified <i>federal jurisdictions</i> No court access fees under \$20.00 assessed All KC Metro counties included Additional surname(s) search 	\$12.50 each
County Criminal Search ¹	\$15.00
Federal Criminal Search	\$4.00
Multi-State Sex Offender	\$3.00
QuikScreen (National Criminal Record Database)	\$5.00
Healthcare Sanctions Registry	\$5.00
Employment Verification ²	\$8.00
Education Verification ²	\$8.00
County Civil Search	\$15.00
Federal Civil Search	\$4.00
Driving Record (Current state of issue) ³	See next page
Reference Check (digital questionnaire)	\$25.00 (max 5)
Reference Check (standard/singular)	\$9.00
License Verification	\$8.00
Credit Report (Equifax)	\$9.00
Electronic I-9 (including E-Verify)	\$4.00 per form

Notes:

- Many courts levy access fees which range from \$5.00 to \$95.00. Only fees in excess of \$20.00 per jurisdiction will be assessed to Client.
- Many employers and educational institutions utilize third party to process employment and/or education verification data (e.g., Work Number for Everyone/TALX or National Student Clearinghouse). Any charges from these third parties will be assessed in addition to the service fee.
- Annual Driving Record rechecks may be processed via secure batch upload and any predetermined interval. All rechecks may be processed via a dedicated account so that reports may be directed to certain personnel and a single invoice issued

Non-stated expenses:

- No fee for creation of, or access to, iDsource, Validity's cloud-based account management platform
- No fee for the creation of, or access to, "sub-accounts" within our iDsource platform
- No account activation fees; no monthly minimum charges
- No fees will be assessed for any level of Client support required by KUMC/FHSU personnel



Go Directly to the Source

Property of Validity Screening Solutions | 913.322.5999 | clientcare@validityscreening.com

SERVICE CONTENT/PRICING

Student-related services are presented as requested, however, those services originally recommended by the JCAHO have been bundled to ensure compliance as well as ease of ordering for Student candidates. Individual services may be added as desired.

Comprehensive Criminal Record History (OmniSearch Plus) ¹	\$29.00
<ul style="list-style-type: none"> • Address History (SSN Trace) • Felony/Misdemeanor search in ALL identified <i>county jurisdictions</i> • Criminal record search in ALL applicable <i>state jurisdictions</i> • Criminal record search in ALL identified <i>federal jurisdictions</i> • No court access fees under \$20.00 assessed • All KC Metro counties included 	
Multi-State Sex Offender	\$3.00
QuikScreen (National Criminal Record Database)	\$3.00
Healthcare Sanctions Registry	\$4.50
Credit card processing convenience fee	\$2.00
County Criminal Search ¹	\$15.00
Federal Criminal Search	\$4.00
Employment Verification ²	\$8.00
Education Verification ²	\$8.00
County Civil Search	\$15.00
Federal Civil Search	\$4.00
Driving Record (Current state of issue) ³	See next page
Reference Check (digital questionnaire)	\$25.00 (max 5)
Reference Check (standard/singular)	\$9.00
License Verification	\$8.00
Credit Report (Equifax)	\$9.00

Notes:

- 1 No additional court fees are assessed to Student accounts so that a single, flat fee may be offered
- 2 Many employers and educational institutions utilize third party to process employment and/or education verification data (e.g., Work Number for Everyone/TALX or National Student Clearinghouse). Any charges from these third parties will be assessed in addition to the service fee.
- 3 Annual Driving Record rechecks may be processed via secure batch upload and any predetermined interval. All rechecks may be processed via a dedicated account so that reports may be directed to certain personnel and a single invoice issued

Non-stated expenses:

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DISCOUNT MVR PRICE LIST

Each state assesses an “access fee” for official driving record data. Validity adds an administrative processing fee to the respective state fee, which is represented by the listed prices below.

Alabama	\$14.00	Montana	\$11.37
Alaska	\$14.00	Nebraska	\$8.00
Arizona	\$10.00	Nevada	\$12.00
Arkansas	\$14.00	New Hampshire	\$18.00
California ¹	\$8.00	New Jersey	\$16.00
Colorado	\$8.50	New Mexico	\$10.50
Connecticut	\$22.00	New York	\$11.00
DC	\$17.00	North Carolina	\$14.00
Delaware	\$29.00	North Dakota	\$9.00
Florida	\$12.00	Ohio	\$9.00
Georgia	\$10.00	Oklahoma	\$31.50
Hawaii	\$27.00	Oregon	\$15.83
Idaho	\$13.00	Pennsylvania ²	\$18.65
Illinois	\$16.00	Rhode Island	\$25.00
Indiana	\$11.50	South Carolina	\$11.25
Iowa	\$12.50	South Dakota	\$9.00
Kansas	\$17.70	Tennessee	\$11.50
Kentucky	\$9.50	Texas	\$10.50
Louisiana	\$22.00	Utah	\$15.00
Maine	\$11.00	Vermont	\$22.00
Maryland	\$16.00	Virginia	\$12.00
Massachusetts	\$12.00	Washington ²	\$17.00
Michigan	\$12.00	West Virginia	\$16.50
Minnesota	\$9.00	Wisconsin	\$11.00
Mississippi	\$18.00	Wyoming	\$9.00
Missouri	\$8.50		

Driving Records Annual Rechecks

Validity clients may conduct bi-annual or annual driving record rechecks via secure batch upload. Batches are discounted **up to 25%** so that employers may economically update driving records annually. Validity can establish an automated reminder to coincide with your designated recheck period.



¹Per California state statute, driving records may only be requested in conjunction with at least one additional screening service.

²This state requires a state specific authorization form, which will be provided upon request, and is subject to delays.

Pricing is subject to change without notice based upon changes of state-imposed fees and regulations.

STATE REPOSITORY LIST

Alabama	\$20.00	Kentucky	\$25.00	North Dakota	\$20.00
Alaska	\$25.00	Louisiana	\$31.00	Ohio	\$16.50
Arizona	\$16.00	Maine	\$36.00	Oklahoma	\$20.00
Arkansas	\$30.00	Maryland	\$6.00 - \$23.00**	Oregon	\$15.00
California	See below*	Massachusetts	\$22.50 - \$55.00**	Pennsylvania	\$27.00
Colorado	\$11.85	Michigan	\$15.00	Rhode Island	\$10.00
Connecticut	\$55.00	Minnesota	\$5.00	South Carolina	\$30.00
DC	\$15.00	Mississippi	\$37.00	South Dakota	\$25.00
Delaware	\$18.00 - \$57.50**	Missouri	\$14.00	Tennessee	\$34.00
Florida	\$29.00	Montana	\$18.00	Texas	\$8.00
Georgia	\$8.50	Nebraska	\$20.00	Utah	\$6.00 - \$20.00**
Hawaii	\$15.00	Nevada	See below***	Vermont	\$35.00
Idaho	\$25.00	New Hampshire	\$30.00	Virginia	\$25.00
Illinois	\$21.00	New Jersey	\$23.00	Washington	\$17.00
Indiana	\$21.32	New Mexico	\$9.00 - \$20.00**	West Virginia	See below*
Iowa	\$20.00	New York	\$100.00	Wisconsin	\$12.00
Kansas	\$21.00	North Carolina	\$13.00 - \$19.00**	Wyoming	See below*

Pricing is subject to change without notice. Listed price includes state repository fee.

*State only conducts fingerprint based background checks. Please contact us for more information as procedures vary per state.

**Multiple options are available for this state. Please contact us to learn the best option for your needs.

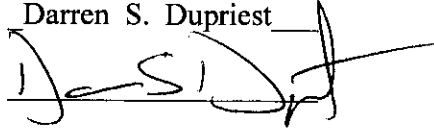
***Only the subject of the identification record can request a copy of their NV Criminal History Record Information.

1138, Inc. d/b/a Validity
Screening Solutions

Print Name

Darren S. Dupriest

Signature



Title

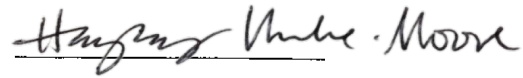
CEO

Date

04/17/2020

KU Medical Center

Hayley Unke-Moore



Associate Director of Purchasing

04/21/20