

FHSU STAFF SENATE

Meeting Minutes

April 11, 2023

Forsyth Library Room 217 and Zoom - 1:30 pm

- I. President Bob Duffy called the meeting to order at 1:30 pm.
- II. Roll Call of Members:
 - a. Per the attached Roll Call Register
- III. Approval of Minutes:

A motion was made by Diana Staab and seconded by Susan Relaford to approve the meeting minutes from March 14, 2023. The motion was carried.
- IV. Treasurers Report:
 - a. \$1,870.94 in the Foundation account for scholarships as of March 9, 2023
 - b. \$723.76 in the OOE Budget account as of April 4, 2023
 - i. Reflects President Duffy's travel to KBOR, Event Committee expenditures, and Valentine's Day meeting refreshments
 - ii. President Duffy has requested a budget increase. It's pending Wesley Wintch's review and approval.
- V. Social Report:
 - a. Tyler Marcotte sent out 5 cards
 - b. Thank you card passed around for President Mason for:
 - i. Donation to Staff Senate scholarship fund
 - ii. Funding Staff Member of the Month Award
 - a) President Duffy and President-Elect Frank presented to ELT and gave their 1st recommendation of \$100/month which President Mason accepted/committed to
- VI. Orientation Report: 2/19/2023 to 3/18/2023
 - a. No longer with FHSU: Wally Minkler, Dr Kyrie Baumgartner, Elizabeth Atwater, Wei Li, Trevor Sullivan
 - b. New to FHSU: Jennifer Potter, Jason Turner, Haley Reiter (rehire)
 - c. Promotions and job changes:
 - i. Promotions: Bryan Phillips, Kayla Hickel, Kelsi Broadway
 - ii. Transfer: Greg Meder
 - d. Retirements: Eileen Roberts
- VII. Cabinet Update:

Detailed agendas and Summary Notes are available through the following links which can also be found in emails from Tara Garcia in the President's Office:

PC users <\\ad.fhsu.edu\fhsudata\UniversityDocs\Cabinet>
Mac users <smb://ad.fhsu.edu/fhsudata/UniversityDocs/Cabinet>
- VIII. Reports
 - a. Staff Senate Committees
 - i. Goals Committee- President-Elect Nicole Frank

- a) Presented with President Duffy to ELT yesterday on the data points she shared at our last Staff Senate meeting
 - i. ELT – President, President’s Assistant, VPs, and General Counsel
- b) Overall good experience
- c) President Mason immediately responded that she would fund the Staff Member of the Month Award
 - i. She asked when we would start
 - ii. It makes sense to start with the new fiscal year
 - iii. We have draft documents for the nomination and selection processes. Those will be reviewed/edited before we start.
- d) Attendees appeared sobered by the information
- e) ELT will visit about the information and they asked a few questions for clarification
 - i. Will spend time between quarterly meetings to discuss for next steps
 - ii. President Mason appreciated action items to act on
- f) Shared about the award disparity between faculty and staff
 - i. Hopefully work with continue beyond Staff Member of the Month Award
 - ii. Events/Promotion Committee – no report
- b. KBOR Groups/Committee –
 - i. UPS Council and USSC Joint Meeting – nothing scheduled
 - ii. KBOR will be back on campus next spring but we are not the host
- c. University Committees
 - i. Library- Meeting scheduled for April 24th in the South Study area
 - a) President Duffy can’t attend and asked for a volunteer in his place
 - ii. Staff Development – no report
- d. Shared Governance
 - i. Faculty Senate
 - a) Had elections
 - ii. SGA
 - a) Big Day is April 22nd
 - b) Had elections
 - iii. AAUP – no report

IX. Election of Senators

- a. Proposed Election Managers:
 - i. Administration & Finance: Hannah Hearld and Staci Kinderknecht
 - ii. Academic Affairs: Susan Relaford and Tobi Neuburger
 - iii. Student Affairs/President: Diana Staab and Amy Richecky
- b. A motion was made by Lacey Wegner and seconded by Falynn Rogers to approve proposed election managers. The motion passed.
- c. Candidate Introductions and Speeches
- d. Vice President of Administration & Finance – voted by secret ballot
 - i. Senators elected: Kerri Schiffelbein, Raeleann Weigel, and Tyler Marcotte
 - ii. Alternate candidates were not present to accept. They will be contacted via email.
- e. Provost/Vice President of Academic Affairs – voted by secret ballot
 - i. Senator elected: Falynn Rogers
 - ii. Alternates: Les Mackey (1st) and Lacey Wegner (2nd)
- f. President’s Office and Vice President for Student Affairs – voted by secret ballot

- i. Senators elected: Marnie Kohl (2-year), Ali Colwell (1-year), and Brett Gerber (2-year)
 - a) 1 position was a 1-year term to fill Lisa Lang's vacancy
 - b) Ali Colwell was not in attendance, so Marnie Kohl and Brett Gerber were given the option of serving the 1 year or 2 year terms. Both chose 2-year.

X. Old Business - none

XI. New business

- a. Nominations for President-Elect (need supervisor's written approval)
 - i. None received
- b. Nominations for Secretary
 - i. None received

XII. Miscellaneous:

- a. Open discussion of concerns, issues, communication gaps, etc.
 - i. Shannon Lindsey didn't think we were meeting over Spring Break, so that's why she did not attend the last meeting. President Duffy asked for an email update. Shannon indicated they have had staffing issues in HR so there is no update yet.
 - ii. President Mason will be at our May meeting.
 - iii. Email just went out about staff appreciation tote.
 - iv. Question if there was any discussion of making summer hours permanent
 - a) President Duffy put a request in to President Mason
- b. Staff Appreciation – President Duffy expressed appreciation to ex-Senators, new Senators, and those running for executive office as well as President-Elect Frank and the Goals Committee

XIII. Next Meeting: Tuesday, May 9, 2023, at 1:30 pm, in the Stouffer Lounge of Memorial Union and Zoom

XIV. Adjournment: A motion was made by Susan Relaford and seconded by Diana Staab to adjourn the meeting at 2:21 PM. The motion was carried.

Respectfully Submitted,



Misty Koonse
University Staff Senate Secretary

Officers

				Present?	Voting
President	Bob Duffy		UPS	yes	Yes
President-Elect	Nicole Frank		UPS	yes	No
Secretary & Senator	Misty Koonse		UPS	Yes	Yes
Past President	Jennifer Whitmer		UPS	yes	No

Provost/Vice President of Academic Affairs

Term Ends

Present?

Voting

Senator	Falynn Rogers	2023	UPS	Yes	Yes
Senator- seat ends 2023	Lacey Wegner	2023	UPS	Yes	Yes
Senator	Amy Richecky	2024	UPS	Yes	Yes
Senator	Staci Kinderknecht	2024	UPS	Yes	Yes
Senator & Secretary	Misty Koonse	2024	UPS	Listed Above	Yes
Senator	Diana Staab	2024	UPS	Yes	Yes
1st Alternate					
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Vice President of Student Affairs/President's Office

Term Ends

Present?

Voting

Senator	Ashley Moore	2023	UPS	Yes	No
Senator	Pam Groff	2023	UPS	No	No
Senator	Hannah Hearld	2024	UPS	Yes	Yes
Senator	(vacant)	2024			
Senator	Tobi Neuburger	2024	UPS	Yes	Yes
1st Alternate			UPS		
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Zoom

Vice President of Administration & Finance

Term Ends

Present?

Voting

Senator	Christopher Feldt	2023	UPS	No	No
Senator	Tyler Marcotte	2023	UPS	Yes	Yes
Senator	Lisa Morgan	2024	USS	Yes	Yes
Senator	Susan Relaford	2024	UPS	Yes	Yes
Senator- won't be filled until 2023 elections					
1st Alternate	Mark Grieve		USS	No	No
2nd Alternate					
3rd Alternate					
4th Alternate					
5th Alternate					

Senators Present (in person)	11
Alternates for Senators Present (in person)	0
Total Present	11
Need for Quorum	9
	Quorum was Met

Guests

- Donna Augustine
- Brett Gerber
- Lisa Lang
- Raeleann Weigel
- Keith Bremer
- Craig McGuire
- Kerri Schiffelbein
- Melissa Bonilla
- Les Mackey
- Marnie Kohl
- Sarah Nattier
- Patricia Duffey
- Latisha Haag
- Ann Noble