

## Phase II: Preliminary Planning of the Course

Developing a course with the Teaching Innovation and Learning Technologies is a collaborative process. Prior to our preliminary design meeting we would like you to give some thoughts to the basic elements of your course. The questions below are designed to get you thinking about these basic elements. Please take the time to fill in the form as best you can. The information you provide will help us to gather appropriate resources, so plan to submit this to your instructional designer 2 business days ahead of that meeting. We look forward to working with you to develop the best course possible.

NOTE: This form is not a contract.

Please provide a list and the source of the course-level objectives or course/program competencies. [Ex: Approved by department, in course catalog, Textbook-based]
Please provide a list of the projected course learning activities and describe the relationship between learning objectives/competencies and those activities. (e.g. 1. Discussion Board – Objective 1)
Please list the primary instructional materials required in the course (e.g., textbook, open educational resources, online homework management platforms, etc). Are they accessible to the instructional designer?

What other materials (video, articles) do you plan to use in this course? Are they easily accessible? Are you considering creating your own video content?

How do you plan on promoting ongoing communication between you and your students?

How do you plan on promoting student-to-student interactions?

If you have any additional information that you feel is important, please address it here.