

**Student Affairs Director Meeting
July 13, 2023**

Minutes

Present – Taylor Kriley, Brett Meyer, Joey Linn, Jess Albin, Craig Karlin, Karen McCullough, Edie McCracken, Nathan Dozier, Kayla Hickel, Sherri Matlock, Dennis King, Jon Armstrong, Chantelle Arnold, and Chris Gist

Traveling Trophy

- Hannah Hearld was presented the Student Affairs Traveling Trophy.
- Hannah has coordinated the Orientation events on campus this summer and has done an outstanding job.

Orientation Update

- Hannah provided an orientation event. With the students who have attended and signed up for the next session, we will surpass the number of attendees from last year.
- The last session is scheduled for July 24 and at this time 142 students are registered.
- Hannah thanked all the departments that assist with the Orientation events.

Staffing Update

- Shianne Cokely has resigned as the Director of Student Engagement effective July 28.
- Brett Meyer will serve as the Acting Director for Student Engagement starting July 31.

VPSA Update

- WorkFlex Policy
 - Policy was presented to SLT. The policy has not been approved. Feedback should be sent to your AVP/VP or Joe Bain.
- International Student Services and Global Affairs will be merging effective July 24 and will report to Academic Affairs.
- The University is formulating a plan to get the Quad and university property in better shape. Administration is working on a short-term plan and long-term improvements.
- Dr. Mason has asked Emily Washburn from HHP to chair a committee to take the Well Tiges initiative campus wide. A committee has been formed.

Enrollment Update

- Summer enrollment is up 100 in headcount and down 420 in SEH.
 - Domestic enrollment for the summer term is up.

- For the fall semester, headcount is up 174 students on campus, 130 students online, and up over 3,000 credit hours. Freshman numbers are up 50 students and China enrollment is projected to be up.
- The freshman retention rate last year was 76 percent.

Wrike Update

- Major focus has been on the financial aid implementation.
- Advancement on HubSpot and NLI and Deferred Admit process.

Residential Life

- Fall 2023 Move-In
 - August 16 from 8 am to 1 pm – LLC, Honors, etc.
 - August 17 from 8 am to 1 pm – McMIndes & Tiger Place
 - Apartment move-ins will occur the weekend before August 12 & 13.
- Marissa Nuss and Ryan Grasser from Admissions are coordinating volunteers for move-in.

Student Engagement

- Welcome Weekend 2023
 - August 17-20, 2023
- Back to School Picnic
 - Monday, August 21
 - Edie McCracken will be sending out a request for volunteers for picnic set-up.
- 40 Days at the Fort 2023

Memorial Union

- Tiger Gear Drive
 - Donations can be brought to the Student Service Center or the Memorial Union Office.
 - Tiger gear will be offered to graduate students after the HESA Welcome on September 1. The gear will then be opened up to student employees in the division.
- Encore Series
 - The 2023-24 line-up has been finalized.
 - Chicago Tap Theatre – Tuesday, October 10, 2023
 - Coco in Concert Live on Tour – Tuesday, October 31, 2023
 - Broadways Next Hit Holiday Musical – Friday, December 3, 2023
 - Sofia Philharmonic – Wednesday, February 28, 2024
 - Forever Young – Thursday, March 7, 2024
 - The Silhouettes – Thursday, April 11, 2024
 - The Kings of Queens – Tuesday, April 23, 2024

Search Updates

- KAMS
 - Recruiter position is posted.
- Registrar's
 - Assistant Director position has been posted.
- Memorial Union
 - An offer has been made for the custodial position.
- Financial Aid
 - Suzanne Cadoret has been hired as a Financial Aid Advisor and Darby Sager as a Financial Aid Specialist.
- Admissions
 - Senior Administrative Assistant has been hired. Hannah Beaudrea will start on July 17.
 - An offer has been made for an Admissions Counselor with a target start date of July 31.
- Student Affairs
 - Administrative Specialist position is still posted and accepting applications.

For the Good of the Order

- Jon Armstrong expressed his appreciation to the administration for raising the pay rate for student employees. It has helped to retain student employees in their area.
- The fee for Intent to Graduate has been eliminated starting Fall 2023. Students will still need to complete the Intent to Graduate form, but there will no longer be a fee.

The next Student Affairs Director meeting is scheduled for Thursday, August 10 in the Pioneer Room, Memorial Union.