

**Student Affairs Director Meeting
March 21, 2024**

Minutes

Present – Kathleen Cook, Craig Karlin, Karen McCullough, Jaden Rahe, Jon Armstrong, Sherri Matlock, Edie McCracken, David Bollig, RJ Schnack, Devan Flegler, Dale Ano, Taylor Kriley, Jess Albin, Suzanne Cadoret, Dennis King, Joey Linn, and Chris Gist

New Staff Introduction

- Kathleen introduced Erica Meneses-Corona. Erica has been hired as Assistant Director of Retention and Student Success.

Traveling Trophy

- The Traveling Trophy was presented to Sherri Matlock, Director of Early College Programs. Since taking over in the role as Director, Sherri has stepped up where need to make the Early College Programs a success.

VP Update

- HR Update
 - Shannon Lindsey has retired as the HR Director. Carrie Lane will serve as the Interim Director while they search for the HR Director.
- Summer Hours
 - May 26 through August 3
 - Monday through Thursday – 7:30 am to 5:00 pm
 - Friday – 7:30 am to 11:30 am
- KBOR Visit – April 17 & 18
 - Board meeting will be held on April 17 at 1:30 pm in the Memorial Union.
 - FHSU site visit is scheduled for the morning of April 18.
 - Joey and Dennis will be presenting on the Affordability of FHSU.
- KBOR Meeting
 - Free application dates for next academic year were approved by the KBOR.
 - Fees for 2024-25 were discussed. Most schools are looking at a tuition and fee. The first reading will be heard at the May meeting.
 - State of the Regent enrollment report was presented.
- The FHSU China delegation will be traveling to China May 21 to June 3 for commencement ceremonies. Joey will not be traveling to China.
- MIAA VP Meeting
 - The meeting was held Friday, March 8 in Kansas City and 9 VP's attended. For the first time, SGA leadership from the MIAA schools also met with over 30 students attending.

Academic Affairs

- FHSU Faculty-Student Mentoring Program Proposal (attached)
 - The professional advisor program was implemented on the FHSU campus three years ago for all undergraduate students.
 - For the Fall 2024 semester, Academic Affairs will be deploying the next part of the program, which is the faculty mentor piece.
 - Jill met with all department chairs, deans, assistant deans this past week. Taylor, Hannah and Kayla were also present at the meeting to discuss how the faculty mentor program will be shared to students during orientation.
 - A faculty team, Angela Walters, Justin Greenleaf, and Jessica Heronemus, created the faculty mentor program. Faculty mentors are different than a student's faculty advisor.
 - Every undergraduate student at FHSU will have an academic advisor and faculty mentor in their home program. Online and on-campus mentor program will look a little different. This next year will be a learning period for departments to figure out what works best for their department.
 - Department chairs will determine who the faculty mentors will be for their departments.
 - Jill will also be meeting with the professional advisors about the program.
 - HLC Change of Control
 - On March 18 and 19, peer reviewers were on campus evaluating the change of control with NCK Tech and Northwest Kansas Technical College. The reviewers were looking at the vision, expectations, and metrics that will be used to measure if we are successful.
 - Very positive visit. HLC will provide a written report by June.
 - A new VP for Academic Affairs at KBOR started this past week.

Enrollment Update

- Enrollment
 - Fall 2024 applications are up. We are also up in housing contracts for 2024-25.
 - Spring 2024 enrollment was down 1.4 percent compared to being down 1.7 percent for the Fall 2023 semester.
- Wrike
 - Financial Aid is the priority for the next 4 to 6 weeks.
- RNL Marketing
 - Brad from RNL has been on campus this past week looking at the marketing set up.
 - RNL will provide their report to FHSU.

Student Success (attachment)

- Taylor shared information about the work in the Student Success cluster. This year, the Student Success team has prioritized helping us and others better understand our area. During the fall, it became evident we needed to expand this across campus, which has increased our teamwork and impact on student learning and support. Simultaneously, identified the need to improve our co-curricular learning and assessment model.
 - Co-Curricular – Page 1 information is what we have been using to educate ourselves and others about our learning outcomes and co-curricular work.
- HESA
 - Taylor requested departments to update the GA spreadsheet by next Thursday, March 28th. We want to ensure the students who were interviewed in February are aware of their status. If there is an interview recording that is missing that you would want to watch, please let Taylor know and she will try to locate them.

Student Engagement Events Update

- Swipe Out Hunger is scheduled for Saturday, May 26.
- Stuff a Tiger will be held April 17 & 18 in the Quad. Student Engagement will be handing out 700 tigers to students.
- Fraternity and Sorority Life will have their faculty lunch on the quad on April 18.
- College Cup is scheduled for April 19.
- SOAR is scheduled for April 30.
- Diversity Graduate will be held on May 9.
- 40 Days at the Fort events will be scheduled from August 19 to September 28. More communication will be coming out soon.

Student Success

- Living Learning Communities
 - We have placed 369 students of 390 spaces available. Only four communities have not filled.
 - LLC move-in is scheduled for August 14.
 - LLC Kick-off is planned for August 15 @ 9 am.
- Orientation
 - To date, we have 365 students signed up for summer orientation.

Search Updates

- Health and Wellness Services
 - Conducting the first round of interviews for the Director of Counseling Services.
- Memorial Union
 - The custodial position has been filled.
 - Interviewing candidates for the Store Manager position.
- Student Engagement
 - The Assistant Director of Student Affairs position has been posted.

- Admissions
 - Currently have one vacant position and hope to have it filled in the next month.
- Early College Programs
 - Interviewing candidates for the financial position.
- Registrar's Office
 - Interviewed candidates for the front desk position.

For the Good of the Order

- Memorial Union
 - Reservations for Union spaces are open to book through July 2025.
 - The Victor E Gift & Apparel store will be closed April 2 and 3 as they switch to a new POS system and website.
- FHSU Online
 - A mass email was sent out to 5,100 students to connect with them how their spring classes are going. Response rate has been good.
 - The Online Open House had 95 attendees from 14 different states. Survey results indicate 25 students had already applied and 14 were like to apply.
- Health & Wellness Services
 - The mental health modules have disappeared in Tiger Thrive in Blackboard. Working with Tiger Tech to resolve the issue.
- Admissions
 - Admissions hosted the state JAG Conference on campus March 20 with students from 6th through 12th grade from across the state in attendance. Have received positive feedback of the event.
 - Informatics Day will be held on March 25 with 129 students registered.
 - Health & Behavioral Sciences Day has 95 registrants.
 - Engineering Day is scheduled for April 2 and has 11 students registered. Would like to get 25 students to attend.
 - Tiger Day will be held on April 15.
- VP Joke of the Day
 - Why can't dogs get x-rays? Only cats can.

The next Student Affairs Director meeting will be held on Thursday, April 4 at 1:30 pm in the Pioneer Room.