

**Student Affairs Director Meeting
September 21, 2023**

Minutes

Present – RJ Schnack, David Bollig, Edie McCracken, Karen McCullough, Kathleen Cook, Sherri Matlock, Jess Albin, Tiffany Reddig, Dennis King, Chantelle Arnold, Kayla Hickel, Brett Meyer, Jackie Maxwell, Taylor Kriley, and Chris Gist

Traveling Trophy

- The traveling trophy was presented to Karen McCullough and the Career Services staff.
- Career Services was congratulated on their work on refining and assisting colleges in organizing Career Fairs, which have resulted in an increase in employers and student participation.

Enrollment Leadership Update

- Enrollment
 - September 19 was 20th day.
 - Fall 2023 total enrollment is 12,843 students – 108 students down from Fall 2022.
 - Don't have freshman numbers yet.
- Wrike – Report Removal
 - Working on removing reports with incorrect data. We need to correct the reports or remove them from Workday.
- RNL Summary
 - Dennis thanked everyone who was able to participate in the RNL visit. Communication flow analysis was conducted by RNL. RNL has provided feedback to FHSU.
- Retention
 - Just received the retention report from Fall 2022 to Fall 2023. Will report at the next director meeting.

JEDI Presentation

- Grady Dixon presented on the JEDI program. JEDI stands for Justice, Equity, Diversity, and Inclusion. The JEDI advisory committee assists with the search process.
- The JEDI advisory program is in its third year at Fort Hays.
- A JEDI advisory committee member serves as a member of the search committee.
- JEDI has been used with faculty searches and will now include staff searches.

Navigate Update

- Navigate will be the new tool FHSU uses to communicate with current students.
- Integration will be phased through the academic year.
- This system replaces the Starfish program.

Residential Life Update

- Outside vendor conducted random testing in rooms in McMIndes and Victor E. Waiting on official results.
- Air quality was good in the rooms tested.
- Concerned areas in the two buildings where surface area mold has been found was treated with chemical and bleach.
- Work orders have decreased.
- Vendor said FHSU is doing what needs to be done and cleaning the areas of concern the way it should be cleaned.

Student Engagement

- Homecoming – September 30
- Events scheduled for all next week
 - <https://www.fhsu.edu/homecoming/>
 - <https://fhsuhomecoming.com/>
- Forsyth Library is putting on virtual homecoming activities.

Career Services

- Student Think Tank
 - MDC will be providing student employee training on November 10. There will be three sessions held - 12:30 pm, 1:30 pm, and 2:30 pm
- First Generation College Celebration
 - Wednesday, November 8
 - NASPA coordinates a First-Generation College Celebration
 - 1-3 pm in the Stouffer Lounge
 - Online students will be invited to participate.
- Career Fairs
 - Nursing department will be hosting a career fair next week and employer spotlight in Stroup Hall.
 - Ag Career Fair will be held Tuesday, September 26 in the Memorial Union.
 - FHSU is partnering with the regent schools to host an online internship fair on October 25.

Search Updates

- Student Engagement
 - Director position should be posted soon.
- Memorial Union
 - Interviewing for the custodial position
 - Administrative Specialist position should be posted soon.

- Admissions
 - Interviewing for the two Admissions Counselor positions.
- Financial Aid
 - Verification position will be posted soon.
- FHSU Online
 - Assistant Director position will be posted soon.
- Retention
 - Assistant Director position will be posted soon.

For the Good of the Order

- Taylor shared an update on Goal 2 on the Strategic Plan.

Goal 2 of the Strategic Plan is Student Success. Last year KBOR implemented the National Institute of Student Success (NISS) playbook. Attached is our FHSU NISS plan timeline of how we are addressing the 4 NISS goals. We are in Year 2 of the NISS playbook. In addition, the Digital Master Plan evolved through the Strategic Plan as part of Goal 2 and Goal 4. Listed below are Year 5 strategies for Goal 2 of the University Strategic Plan and the four NISS goals.

Goal 2: Strategic Plan Year 5 Strategies (indicating NISS Goal connection)

- Strategy 2.1 (& NISS Goal 1): Review options to improve advising and prepare advising proposal based on data and best practices
- Strategy 2.2: Develop learning analytics to increase communications with students, faculty and advisors at various points along the student learning path
 - **NISS Goal 1 Action Step:** Standardize the use of early alerts utilizing Navigate & Edify Analytics.
- Strategy 2.6: Create a culture of belonging by having a growth mindset both in student self-perceptions and in academic design
 - **NISS Goal 4 Action Steps:**
 - Continue to utilize the Tiger-2-Tiger Platform and Culture of Belongingness course
 - Utilize data system to pull data for retention and persistence by course modality through individual semesters and longitudinally
 - Produce regular reports tracking critical course metrics (i.e. DFW rates, GPA, availability, fill rates) by course modality
- Strategy 2.7: Focus on learning outcomes, including high-impact practices in all courses, and developing classes that focus on student interaction and engagement
- Strategy 2.8: Circles of Support

NISS Goals (plan attached)

1. Standardize academic advising to ensure students receive consistent, proactive support across units and clear guidance both within and when transitioning between majors.
2. Strengthen financial aid through collaboration with other units and coordinated, data-informed outreach to students
3. Restructure the university's course design, planning and review process to include data on course demand, DFW rates, success by modality, and bottlenecking.
4. Improve outcomes for online students by better understanding the specific obstacles they are facing and by targeting supports in response.

The next Student Affairs Director meeting is scheduled for Thursday, October 5 @ 1:30 pm in the Pioneer Room.